

**DCI SECURITY COMMITTEE
PHYSICAL SECURITY WORKING GROUP**

18 May 1984

MEMORANDUM

From: Chairman, Physical Security Working Group
To: Distribution

Subj: 16 MAY 1984 MEETING

Encl: (1) Minutes for Subject Meeting
(2) Chairman, PSWG ltr of 17 May 1984

1. Enclosure (1) is furnished for information and action as indicated therein.
2. Enclosure (2) is a copy of a letter to the Chairman, SECOM pursuant to the consensus of the Members as expressed at the 16 May 1984 meeting.
3. The next meeting of the Physical Security Working Group is scheduled for 1000 hours, 20 June 1984, at CIA Headquarters.
4. Agenda items for the 20 June 1984 meeting are solicited from the Members and may be directed to the Chairman at any time prior to the meeting date.

G. L. BERKIN

Distribution:

Ms. E. Hall (AF)

Mr. W. Albro (Army)

(CIA)

(DIA)

Mr. S. Slaughter (DOE)

Mr. P. Cundiff (FBI)

Mr. B. Gatozzi (DOJ)

Mr. R. Schmeltz (Navy)

(NSA)

Ms. B. Long (OSD)

MR. T. Thounhurst (State)

(SECOM Staff)

PHYSICAL SECURITY WORKING GROUP
MINUTES OF THE TWELFTH MEETING
WEDNESDAY, 16 MAY 1984
1000 HOURS, CIA HEADQUARTERS

MEMBERS Present

STAT Mr. G. L. Berkin, Chairman
[redacted] NSA
Mr. Paul Cundiff, FBI
Ms. Rebecca Long, OSD
Ms. Elizabeth Hall, AF
STAT Mr. Thomas Thounhurst, State
[redacted] CIA
STAT Mr. Ward Albro, Army
Mr. Stephen Slaughter, DOE
[redacted] DIA
Mr. Bernard Gatozzi, DOJ
Mr. Richard Schmeltz, Navy

Also Present

STAT Mr. Jeffrey Ross, Navy
Mr. Richard Felthault, State
[redacted] SECOM Staff Advisor
Ms. Susan Berg, Executive Secretary

1. General

The Minutes of the 18 April 1984 meeting were approved as written subject to the deletion of the word "final" in paragraph 3b.

2. Chairman's Report

a. At the 10 May 1984 IACSE meeting, the Chairmen and Members of the standing IACSE subcommittees were introduced:

Containers/Vaults/Locking Devices:
Barriers:
IDS:

Destruct Systems
Law Enforcement Patrol/Guard
Equipment:

Russ Waller, State
Gary Cook, Navy
Everett Scholl, Secret
Service
Robert Ritz

To be selected

The draft subcommittee charter will be reworked and provided the IACSE committee chairmen for final approval.

Encl (#)

STAT

b. On 8 May 1984, [] and Mr. Berkin, among others, attended a demonstration of an Israeli personnel access control system; brochures and related documentation covering this system were provided the Members of the PSWG.

3. Old Business

a. NFIB/NFIC-9.1/47 status. DIA convened a meeting for DOD components and is on track with the re-write, although experiencing some schedule slippage. Section IV will be re-written to include computerized telephone systems; wording will be such as to be more easily understood by non-technical personnel. NSA has agreed to write a section on PDS in controlled spaces. A checklist for SCIF accreditations will also be proposed for inclusion.

b. ISWG. The DIA Member will informally indicate to the ISWG that the PSWG will entertain a visit/presentation at any time; the purpose will be to listen to Industry concerns in the physical security area with no dialogue to take place. The DIA Member will ascertain when the ISWG wishes to address the PSWG.

c. PSWG Funds. It was agreed that PSWG funds should be used to produce training aids/exhibits for the seminars and to videotape the more effective seminar speakers. Members were tasked to identify to the Chairman those training aids which should be produced/purchased; the Chairman will prepare a composite list for PSWG review and for subsequent acquisition. The Chairman and the SECOM Staff Advisor will arrange for the videotaping of selected speakers.

d. May 1984 Seminar. Copies of the Consolidated Critique Sheet were distributed to the Members. Overall, the Seminar was well-received by the attendees. Additional time will be provided for the Safety/OSHA Workshop and for the SCIF Accreditation Workshop; the agenda will otherwise remain as is for the rest of the series. FBI and State Threat Briefings will be re-focussed with emphasis on threats other than terrorism, because terrorism is addressed separately in the Seminar.

4. New Business

a. Contractor Unsolicited Proposal. The Chairman PSWG was provided a copy of a letter received by the Chairman, SECOM from Mr. Robert Taylor, System Planning Corporation. Mr. Taylor offered his services to the SECOM as a consultant in the NFIB document rewrite process. The PSWG unanimously agreed that commercial consultative services were not required for the NFIB document review and the Chairman was asked to so advise the Chairman, SECOM.

b. Tri-Service Requirements Working Group. The Minutes of the March 1984 meeting of this Working Group were provided to the Members of the PSWG.

c. Standard SCI Courier ID. This issue was deferred to a later date. Members were asked to propose formats or types of ID which could be used by all Community agencies/departments without causing a need for the purchase of new equipment.

d. Terrorism. The scheduled 18 May 1984 meeting of the ad hoc Task Group was cancelled. Members were asked to work with their SECOM Principals to clarify their roles in the SECOM-directed effort. The ad hoc Task Group will convene at a date to be announced.

e. Air Force Newsletter. The PSWG was apprised of a recent Air Force Newsletter which explained how a cypher lock could be by-passed. The Working Group unanimously asked the Air Force Member to recommend against disclosures of this kind to the field; the Working Group suggested that field elements should be apprised of vulnerabilities of hardware/equipment but that specific by-passing techniques should not be disclosed.

f. Computer Security Subcommittee. The SECOM's Computer Security Subcommittee (CSS) requested PSWG advice concerning physical security for magnetic media. The PSWG agreed that standard gate controls cover the removal of property, but if any agency has developed controls unique to magnetic media, they should share this information with Ms. Sue Berg, the CSS Point of Contact for this matter.

5. Members Reports of Agency/Department Activities:

DIA: Because of the move to Bolling, OS-2 will be "shut down" during the period 4 - 18 June 1984.

NSA: Previous queries concerning physical security for the KY-71 are answered in a draft NACSI 8109 which indicates that the level of physical security afforded the KY-71 is to be equal to the level of discussions involved.

6. The next meeting of the PSWG is scheduled for 1000 hours, 20 June 1984, at CIA Headquarters. The room number will be provided at the Reception Desk.

DCI SECURITY COMMITTEE
PHYSICAL SECURITY WORKING GROUP

17 May 1984

MEMORANDUM

From: Chairman, Physical Security Working Group
To: Chairman, DCI Security Committee

Subj: PHYSICAL SECURITY STANDARDS

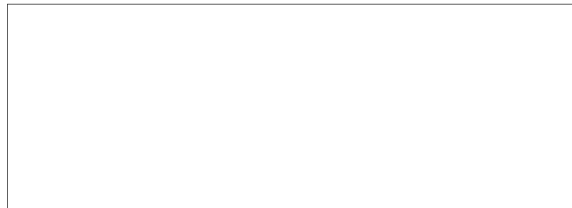
Ref: (a) SECOM-D-097 of 3 May 1984

1. By reference (a), you provided me with a copy of a letter from Mr. Robert A. Taylor, System Planning Corporation, who proposed that he be engaged as a consultant to the SECOM with respect to reviewing NFIB/NFIC-9.1/47. You asked me if Mr. Taylor's aid should be enlisted for our review of our physical security standards.

2. At its 16 May 1984 meeting, the PSWG unanimously expressed the view that commercial consultative services are not now required for our review of our physical security standards.

3. I would recommend, therefore, against SECOM acceptance of Mr. Taylor's proposal.

STAT



G. L. BERKIN

Encl (2)